

# Minutes April 2020

## ASHFORD-IN-THE-WATER PARISH COUNCIL

**Clerk: Mrs A J Fox**

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## MINUTES OF THE PARISH COUNCIL MEETING

**HELD ON THURSDAY 16<sup>th</sup> APRIL 2020 VIA ZOOM**

**Present:** Cllr B Taft (Vice Chairman), Cllr C Harrison, Cllr R Spinks,

Mrs A Fox, (Clerk)

**37.20 Apologies for Absence:** Cllr R Akeroyd, Cllr D Windle, Cllr V Sidery,

Cllr T Williams, Cllr A Hill

**38.20 Declaration of Members' Interests:** None

**39.20 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:** None

**40.20**            **Public Participation:** None

**41.20**            **Minutes of the Parish Council Meeting held 12<sup>th</sup> March 2020:** The minutes were proposed by Cllr Spinks as a true record. They will be seconded by one of the other councillors present and signed by the Chairman at the next available meeting.

**42.20**            **Confidentiality:** None

**43.20**            **Items reported by the Clerk:**

**92.17 1)**        **Public Conveniences:** The conveniences have been closed until further notice due to Covid-19. An invoice for £6,480.19 had been received from Water Plus which the Clerk will investigate. The Clerk was also requested to inform Water Plus that the conveniences are closed for the foreseeable future.

**32.19 2)**        **Roundabout in Hall Orchard:** Both Mr Nelson and Mr Cox had been unable to undertake the repair. To be discussed again once the current Coronavirus restrictions are lifted.

**32.19 4)**        **Dog signs in Hall Orchard, Sign on Hall Orchard Gate and other signs:** Ongoing.

**16.20 3)**        **Replacement Street Lights:** Ongoing.

**16.20 2)**        **Culvert at Highfields:** Meeting on hold.

**04.20 d) White Lining Inspection:** Cllr Twigg arranging.

**121.19 1) Adoption of Telephone Kiosk:** The telephone kiosk now belongs to the parish council. Suggestions for use of the kiosk will be discussed at the next available meeting.

**20.20 1) Flood Resilience Policy:** This will be linked with the meeting to be arranged with DCC mentioned in previous item 16.20 2) below. The Chairman had drafted a letter to the Ashford resident.

**20.20 2) Cemetery Rules and Regulations:** Ongoing

**20.20 3) Damaged Picnic Table in Hall Orchard:** Mr Barrie Marsden is undertaking this repair.

**20.20 4) Watts Green, Fence and Gate on River Bank:** Mr Phil Riley had been instructed to proceed at the quoted a price of £180.00 consisting of £60 for materials and £120 for labour. Cllr Taft reported that Mr Phil Riley was willing to continue working during the current restrictions as his work is almost entirely carried out in isolation.

**31.20 1) Renewal of Insurance Policy:** The Clerk is obtaining quotations for further discussion.

**31.20 2) Audit of 2019/20 parish council accounts:** The external audit has been postponed until November 2020. The Clerk will in the meantime make arrangements for the internal audit to be carried out by Mr John Foster of Allen West & Foster.

**43.20 1) Email from DCC re Rights of Way Scheme 2020/21:** The Clerk was requested to apply for this scheme, as in previous years.

**43.20 2) Frequency of Meetings during Covid-19 restrictions:** It was agreed to try to arrange a monthly meeting via Zoom if possible. The next meeting date was arranged for Thursday 14<sup>th</sup> May.

**44.20 Items raised by Members:** None

**45.20 Planning Matters:** None

**46.20 Financial Matters**

**Bank Balances Noted:**

1) Business Reserve Account:	£12,575.88
Current Account:	£250.00

**2) to approve payments of accounts:**

- 149. a) Chemodex £149.04
- 150. b) DALC Subscription (to exclude training): £169.06
- 151. c) DDDC (wheeled bin) £110.50
- 152. d) Total (invoice already paid) £60.80
- 153. e) Total (invoice 04 03 20 to 03 04 20) £92.12

**3) to acknowledge receipt of payments:**

- 200. a) Mettams re the late Mr John Marvin £200.00
- 201. b) Mettams re the late Mrs Hilda Palfreyman £200.00
- 202. c) DDDC (mowing reimbursement) £1,020.00

**47.20 Correspondence:** None

**48.20 Date of Next Meeting:** The next meeting would under normal circumstances be the Annual Meeting, at which the Chairman and Vice Chairman would be elected. However, due to Covid-19, government guidelines state that Annual Meetings cannot be held at this time and the current officers of the parish council will remain in post until May 2021 or until such time as it is possible to re-convene the Annual Meeting.

The next meeting will therefore be an ordinary parish council meeting and will take place via Zoom on Thursday 14<sup>th</sup> May at 7.00 pm.